

Lil' Green Wagon's
Earth Fest 2011

Saturday— May 28, 2011 11 pm—3 pm

Exhibitor and Vendor Application

Lil' Green Wagon is proud to host our 1st Annual Earth Fest. We look forward to providing the local and surrounding communities with an afternoon of fun and education, aiming to increase the awareness and appreciation of our precious resources. We are looking for vendors to participate in our Earth Fest which we will hold as a Farmers' Market type layout. We're seeking Children's Eco Minded Activities, Food Vendors, and the sale of eco friendly products or services. We are looking forward to working with you to educate our community together! If you'd like to be a part of this event, please contact Marilyn Nowak (949) 292-1648 or Sheena Sparks at (949) 292-1160.

<u>Type of Booth</u>	<u>Cost</u>
Information <i>only</i> booth (no donations exchanged for products):	No Charge
Selling booth (<i>includes</i> exchanging donations for products):	\$40

Organization Name: _____

Contact Person: _____

Mailing Address: _____

Telephone:(____) _____ Cell:(____) _____

Fax:(____) _____ Email: _____

Website: _____ May we link your website to ours? _____

Describe your organization, what you plan to exhibit and/or sell and **how it relates to Earth Fest.** Please be thorough and attach an additional page if necessary. Your application cannot be processed without this information.

Will you be providing a table or a table and canopy/easy-up (not to exceed 10'x10') or do you have other needs?

Questions / Comments:

General Earth Fest Information

Earth Fest Location: Corner of El Paseo and El Portal in Rancho Santa Margarita (Plaza El Paseo)

Earth Fest Date/Time: Saturday, May 28, 2011 from 11:00 pm to 3:00 pm

Vendor Check In/Set Up Time: 9:00 am —10:45 am

Vendor Breakdown Time: 3:00 pm - 4:00 pm

Electricity may be available on a very limited basis

Vendors are responsible for bringing their own table, chairs, canopy and/or pop-up tent. We ask that you please make your space look appealing and advertise your name too! Space is limited to a maximum of 10' x10'. If you require additional space, we will do our best to accommodate your needs but please contact us with your specific needs no later than May 22, 2011.

Disclosure

I agree to the following terms:

1. Lil' Green Wagon, the City of Rancho Santa Margarita and/or County of Orange are not responsible for any claim, suit or loss by an exhibitor and reserve the right to decline any registration
2. Vendors will be given their booth location upon check-in on the day of the festival
3. Your space is to be left clean and free of all trash and debris
4. Food vendors, please use biodegradable or compostable dinnerware (no Styrofoam)
5. If required, food vendors must provide the City of RSM with a copy of their CA State Health Inspection Certificate prior to or on the day of the event
6. All Vendors must provide Proof of Insurance.
7. **Alcohol is not permitted.**

Make checks payable to Lil' Green Wagon. Mail to 15 Heatherwood, Coto de Caza, CA 92679

Signature: _____ Title: _____

Print Name: _____

Date: _____

Lil' Green Wagon * 22202 El Paseo *Rancho Santa Margarita, CA 92688

For more information please contact:

Marilyn Nowak	Sheena.sparks@gmail.com
Phone (949) 292-1648	Cell (949) 292-1160
lilgreenwagon@yahoo.com	sheena.sparks@gmail.com

Deadline - applications, initialed and signed, along with payment (if required)
are due by **May 22, 2011!**

www.lilgreenwagon.com

**Lil' Green Wagon has submitted a Special Event Application to the City of Rancho Santa Margarita (RSM) for the Earth Day Fair. It is the sole responsibility of each vendor to be aware of and obtain any additional permits and/or licensing pertaining to their specific business, that may be required by the City of RSM, County of Orange or State of CA, prior to the event. Such permit and/or licensing must be made available, if requested, on or before the date of event. Each vendor must also provide a Certificate of Insurance from their insurance company on or before May 25, 2011. The insurance should be \$1,000,000.00 per occurrence and \$2,000,000.00 general aggregate. The insurance will be for 1 day of the event and the following names need to be added as additional insureds. 1) Kahl & Gouveia Commercial Real Estate, 2) K&G/El Paseo, I, LLC and 3) Lil' Green Wagon. No vendor will be allowed to set up without proof of required insurance.*